# **Meeting minutes | Start 11:00am | Finish 2:30**

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| **Members present** | |
| Douglas | Yes |
| Calum | Yes |
| Ruka | Yes |
| Will | Yes |
| Simon | Yes |

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| **Time** | **Activity/Discussion** |
| 11:00am | Finalised story point estimates for all stories |
| 11:30am | Began to redo individual task hour estimates |
| 12:00pm | Decided to rethink story points for all stories and discussed which initial velocity to take |
| 2:00pm | Finalised story points for all stories and decided on a tentative initial velocity of 7 |

**Tasks**

* Re-fill individual task-hour estimates
* Technology grid
* Finish release 1 and sprint 1 plans
* Finalise task hours for sprint 1
* Start Django project for the product
* Make user stories document (Douglas)